



**Upper Adams School District**  
In partnership with  
**Adams County Head Start**

## **Overview and Application for 2023-2024 School Year**

The Upper Adams School District, in partnership with Adams County Head Start has received a grant to operate a Pennsylvania Pre-K Counts classroom in Biglerville Elementary School. This grant will allow families with children ages three or four, on or before September 1<sup>st</sup>, to apply for entry into a high quality, full day (5.5 hrs) preschool program at no cost to the family.

Residents of Pennsylvania who meet the required criteria will be considered for this five day-a-week program. All families must meet the income guidelines to be eligible for the program. A family of four can earn up to \$90,000 per year and still qualify. Families who qualify financially and also have secondary at-risk factors (homeless, English Language Learners, Foster Children, etc) will be given priority consideration.

### **Please submit copies of the items listed below with your application:**

1. Proof of Income for everyone working in the household (W-2 form, 2 most recent pay stubs, Income Tax 1040 Form, Unemployment Statement, Social Security, SSI, TANF, Child Support/Alimony, or signed statement from employer)
2. Child's Birth Certificate
3. Complete Application (included in this packet)

**Applications will not be reviewed until the application and all supporting documents have been received. Completed applications and documents can be mailed to or dropped off at:**

Adams County Head Start  
Attn: Pre-K Counts  
705 Old Harrisburg Rd, Suite 5  
Gettysburg, PA 17325

**Questions regarding Pre-K Counts in Biglerville Elementary may be directed to:**

Jen Showers, Executive Director, Adams County Head Start

717-337-1337 x222

[jshowers@achsaccess.org](mailto:jshowers@achsaccess.org)

# Pennsylvania Pre-K Counts

Pennsylvania Pre-K Counts, established by the Pennsylvania Department of Education, is bringing quality half-day and full-day pre-kindergarten to nearly 19,000 3 and 4 year olds in Pennsylvania.

## Why does my child need to attend a high quality pre-kindergarten program?

Quality pre-kindergarten prepares children for reading and math, but also for paying attention, following directions and getting along with others.

## Pre-kindergarten gives children a chance to learn, become excited about school and be better students.

By enrolling your child in quality pre-kindergarten, your child has a better chance of being ready for kindergarten and grade school. This strong early start in pre-kindergarten means they have a better chance of doing well in school, going on to college or career training, and getting a good job. **All of this can start by enrolling your child in a PA Pre-K Counts classroom!**

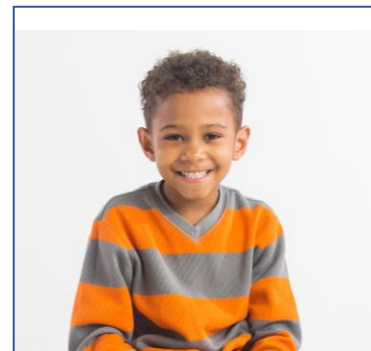
## What can I expect from a PA Pre-K Counts classroom?

Pennsylvania *Pre-K Counts* classrooms will:

- have teachers with the education and expertise to teach young children;
- use a curriculum that will help your child grow, academically and socially;
- regularly review your child's progress and choose teaching and learning activities that are best for your child;
- help you and your child adjust to pre-kindergarten and smoothly move on to kindergarten;
- offer a small class size (no more than 20 students per one teacher and one aide) so that your child can have plenty of one-on-one time with the teachers.

## By enrolling your child in PA Pre-K Counts, you can give your child a great start to a bright future.

\* The portion of the day that is funded through Pennsylvania Pre-K Counts is free to families; the program may charge for additional portions of the day (wrap-around child care, etc.)



## Who is eligible for PA Pre-K Counts?

PA Pre-K Counts is designed for children who

- are between age 3 and until the entry age for kindergarten; and
- live in families earning up to 300% of the federal poverty level, (or a family of four earning \$73,800).

Each program offering PA Pre-K Counts classrooms will have their own guidelines. If your child falls into these categories, you may be eligible to apply.

## How much does PA Pre-K Counts cost?

PA Pre-K Counts is free to families. \*

## How can I enroll my child in a PA Pre-K Counts classroom?

Contact the PA Pre-K Counts program directly for enrollment information. There are PA Pre-K Counts classrooms in most of Pennsylvania's 67 counties. To find one near you, visit [www.compass.state.pa.us](http://www.compass.state.pa.us) and click on "Early Learning and Development Programs," "Find a Provider," "Preschool," and PA Pre-K Counts.



For more information visit  
[www.education.pa.gov](http://www.education.pa.gov).

**Helping Pennsylvania's children reach their promise  
through Pennsylvania Pre-K Counts**

# 2023 PA Pre-K Counts Enrollment Form

(This information is confidential to the PA Pre-K Counts program)

Date Form Completed:      /      /       
                                   MM        DD        YY

Last Name (Child)	First Name (Child)	Middle Initial
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Street Address		County	
City	State PA	Zip Code	
School District of Residence			
Home Phone	Work Phone	Email Address	

Child's Date of Birth	Age <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5	Gender <input type="checkbox"/> Male <input type="checkbox"/> Female
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<b>Race (optional)</b>	
<input type="checkbox"/> Black or African American <input type="checkbox"/> Asian <input type="checkbox"/> Native Hawaiian or Pacific Islander <input type="checkbox"/> Not Applicable	<input type="checkbox"/> American Indian or Alaskan Native <input type="checkbox"/> White <input type="checkbox"/> Other
<b>Ethnicity (optional)</b>	<b>Primary Language</b>
<input type="checkbox"/> Hispanic <input type="checkbox"/> Non-Hispanic <input type="checkbox"/> Not Applicable	<input type="checkbox"/> English <input type="checkbox"/> Spanish <input type="checkbox"/> Other <hr/> (please specify)

Name of Parent or Guardian completing this application	Gender <input type="checkbox"/> Male <input type="checkbox"/> Female
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<b>Relationship to Child</b>	<b>(Select)</b>
<input type="checkbox"/> Father <input type="checkbox"/> Mother <input type="checkbox"/> Guardian <input type="checkbox"/> Other <hr/> (please specify)	<input type="checkbox"/> Biological <input type="checkbox"/> Foster <input type="checkbox"/> Adoptive <input type="checkbox"/> Other <hr/> (please specify)

<b>Role</b>	
<input type="checkbox"/> Primary Guardian	<input type="checkbox"/> Legal Guardian
<input type="checkbox"/> Secondary Guardian	<input type="checkbox"/> Other _____
(please specify)	

**List Household Members below for determination of family size (required):**

	<i>Relationship to Child</i>	<i>Date of Birth</i>
<b>1</b>	ENROLLING CHILD	
<b>2</b>		
<b>3</b>		
<b>4</b>		
<b>5</b>		
<b>6</b>		
<b>7</b>		
<b>8</b>		

Per PKC Statute, Regulations, and Guidance, the following members of the household are included in family size:

- Parent of the child (biological or adoptive mother or father, stepmother or stepfather, caretaker or spouse)
- A biological, adoptive, unrelated or foster child or stepchild of the parent or caretaker who is under 18 years of age and not emancipated.
- A child who is 18 years of age or older but under 22 years of age who is enrolled in high school, a general educational development program, or a post-secondary program leading to a degree, diploma or certificate and who is wholly or partially dependent on the income of the parent or caretaker or spouse of the parent or caretaker.
- Others supported by the income of the parent(s) or guardian(s) of the child enrolling or participating in the program. ***If counted toward family size, any applicable income of these persons must also be counted for eligibility purposes.***

Note: A family size value of one (1) with an income of \$0 is entered when a foster child is applying for Pennsylvania Pre-K Counts.

**DETERMINED FAMILY SIZE =**

<p><b>Employment Status of parent/guardian</b></p> <input type="checkbox"/> Employed Full-Time <input type="checkbox"/> Employed Part-Time <input type="checkbox"/> Unemployed <input type="checkbox"/> Other _____	<p><b>Employment Status of 2<sup>nd</sup> parent/guardian (if applicable)</b></p> <input type="checkbox"/> Employed Full-Time <input type="checkbox"/> Employed Part-Time <input type="checkbox"/> Unemployed <input type="checkbox"/> Other _____
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**Household Income Sources (Must check all that apply):**

<input type="checkbox"/> Employment	<input type="checkbox"/> Self-Employment	<input type="checkbox"/> Unemployment Compensation	<input type="checkbox"/> Worker's Compensation	<input type="checkbox"/> TANF Cash payments
<input type="checkbox"/> Social Security	<input type="checkbox"/> SSI	<input type="checkbox"/> Child Support	<input type="checkbox"/> Alimony	<input type="checkbox"/> Other

**Other Child Eligibility Risk Factor Criterion** (*Must check all that apply*):

<input type="checkbox"/>	<b>Behavioral Supports:</b> A child who was referred to PA Pre-K Counts from an appropriately credentialed health or mental health practitioner who is not employed by the PA Pre-K Counts program; a child who is receiving mental health treatment. Additional verification beyond the interview is required.
<input type="checkbox"/>	<b>Child Protective Services:</b> A child who is a foster child, a kinship care child or receiving Children and Youth services.
<input type="checkbox"/>	<b>Education Level of Guardian:</b> Does not have high school diploma or GED or post-secondary degree.
<input type="checkbox"/>	<b>English Language Learner:</b> A child whose first language is not English and who is in the process of learning English is considered an English Language Learner.
<input type="checkbox"/>	<b>Individualized Education Plan (IEP):</b> A child who is currently enrolled in the Preschool Early Intervention program with an active IEP. Verification would be a copy of the IEP or other source of documentation from the parent or Early Intervention provider.
<input type="checkbox"/>	<b>Incarcerated Parent:</b> A child for whom one of the child's parents is currently in prison.
<input type="checkbox"/>	<p><b>Homeless:</b> A child who lacks a fixed, regular, and adequate nighttime residence due to one of the following:</p> <ul style="list-style-type: none"> <li>A. Children who are sharing the housing of other persons due to loss of housing, economic hardship, or a similar reason; are living in motels, hotels, or camping grounds due to lack of alternate accommodations; are living in emergency or transitional shelters; are abandoned in hospitals; or are awaiting foster care placement;</li> <li>B. Children who have a primary nighttime residence that is a public or private place not designed for or ordinarily used as a regular sleeping accommodation for human beings;</li> <li>C. Children who are living in cars, parks, public places, abandoned buildings, substandard housing, bus or train stations, or similar settings.</li> </ul>
<input type="checkbox"/>	<b>Migrant (Non-Immigrant)/Seasonal Student:</b> A migrant child has moved from one school district to another in order to accompany or to join a migrant parent or guardian, who is a migratory worker or migratory fisher, within the preceding 36 months, in order to obtain temporary or seasonal employment in qualifying agricultural or fishing work including agri-related businesses such as meat or vegetable processing, working in nurseries such as Christmas and evergreen trees farming.
<input type="checkbox"/>	<b>Teen Mother:</b> A child whose mother was under the age of 18 when the child was born.

To the best of my knowledge, the information provided in this application and the associated income documentation is accurate. I understand that I may be asked to verify or substantiate information provided.

\_\_\_\_\_  
**Parent/Guardian** (Signature)

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Parent/Guardian Name** (Print Name)

**FOR OFFICE USE ONLY**

**Income Verification**

**2023 Federal Poverty Level Guidelines**

<b>Family Size</b>	<b>100% (Head Start Eligible)</b>	<b>300% (Pre-K Counts Eligible)</b>
<b>1</b>	\$14,580	\$43,740
<b>2</b>	\$19,720	\$59,160
<b>3</b>	\$24,860	\$74,580
<b>4</b>	\$30,000	\$90,000
<b>5</b>	\$35,140	\$105,420
<b>6</b>	\$40,280	\$120,840
<b>7</b>	\$45,420	\$136,260
<b>8</b>	\$50,560	\$151,680
<b>Each Additional</b>	<b>+\$5,140</b>	<b>+\$15,420</b>

**Actual Annual Verified Gross Household (Family) Income:**      \$ \_\_\_\_\_

\*Attach copies of documents used to verify income prior to enrollment

**Family Size (per PKC guidelines):** \_\_\_\_\_

Family income is at or below 300% of federal poverty level relative to family size (required risk factor). Consider all sources of income. Must be verified prior to enrollment.

\_\_\_\_\_  
**Staff Verifying Income and Risk Factors Signature**

\_\_\_\_\_  
**Date**

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**For Head Start Eligible families (100% of FPL or below)**

**Check if not applicable**

I have been informed of my child's eligibility for Head Start and given the following:

- Contact information for the following Head Start location \_\_\_\_\_
- Application and/or assistance with referral
- Brochure or website with information about Head Start

My signature below indicates that I have been informed about my options but may still choose to enroll in the Pre-K Counts program.

\_\_\_\_\_  
**Parent/Guardian Signature**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Staff Signature**

\_\_\_\_\_  
**Date**

Pre-K Counts at Biglerville Elementary (Upper Adams School District in partnership with Adams County Head Start)